

SUBMITTAL CHECKLIST FOR ESPRESSO STANDS

PERMIT SUBMITTAL REQUIREMENTS:

1. Two complete sets of building plans that include site plans PLUS one additional site plan (*1" = 40' minimum scale*)
2. Completed Permit Application
3. Plan check fee
4. All documents must be clearly legible for microfilming

NOTE – Applications are accepted between the hours of 8:00 AM and 4:00 PM only

SITE PLAN:

1. Distances from building(s) to property lines.
2. Distances between all buildings on site.
3. Utilities
4. Exterior dimensions of all structures on site.
5. Names of adjacent roads, location of driveways, existing and proposed parking.

STRUCTURAL PLANS:

1. Floor plan with complete dimensions. Include window size and type and door size and type.
2. Foundation plan. Indicate supports, footings and tiedowns.
3. Floor framing plan. Indicate framing size and spacing, species and grade of lumber.
4. Stair section. Indicate stair framing, construction, handrails and headroom.
5. Ramp section (if access by persons with disabilities is required). Indicate framing, construction, non-slip surface, slope and handrails.
6. Building section. Indicate insulation, R-values, wall framing, height of floor above adjacent grade and dimension ceiling height.
7. Roof framing plan. Indicate framing size and spacing, species and grade of lumber, window and door header sizes.

Chklist-Espresso (6/04)

GENERAL INFORMATION REGARDING ESPRESSO STANDS

City Departments to check with when considering placement of an espresso stand:

- | | |
|---------------------|--------------|
| 1. BUSINESS LICENSE | 425-257-8610 |
| 2. PERMIT SERVICES | 425-257-8810 |

Portable espresso stands wishing to locate on City sidewalks to serve pedestrian traffic will need to comply with the City's normal permit and insurance requirements for mobile food unit carts. The operator will also be required to obtain the appropriate City business license and meet health district requirements.

Espresso stands will not be allowed on public right-of-way, i.e. sidewalks, roadways, etc., to serve vehicles because of traffic safety and congestion concerns. This guideline also applies to mobile food unit carts.

Espresso stands wishing to locate and/or provide customer access and/or parking on private property will require a building/public works permit. Applicants will be required to meet the following:

1. Appropriate zoning
2. The abutting business will maintain compliance with parking lot code requirements when the stand is proposed to be located within an existing parking lot.
3. Vehicle traffic safety and congestion issues must be addressed and approved by the City Traffic Engineer.
2. Stands within 350 feet of an established restaurant will not be allowed to set up business outside of the perimeter of existing buildings or attachments unless street improvements are installed in accordance with City codes and ordinances. Attachments are defined as building overhangs, courtyards, walkways, etc., but not parking lots.

In addition to City requirements and permits, it is necessary to obtain a permit from Snohomish Health District. Contact them at 425-339-5200.

chklist-Espresso (10/01)